**Näidishotelli tellimuse kinnituse vorm/**

***Hotel Reservation Confirmation Form***

*(Näidishotelli andmed)*

Kuupäev/ *Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Tellija andmed/ *Booker profile* Tellimuse nr/ *Reservation no*\_\_\_\_\_\_\_\_­­­­­\_\_\_\_\_\_\_**

Perekonnanimi/ *Surname* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Eesnimi/ *First Name* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ettevõte/ *Company* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Aadress/ *Address* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Linn/ *City* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Riik/ *Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Telefon/ *Phone*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-post/ *e-mail* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tellimuse üksikasjad/ *Room Information***

Saabumine/ *Arrival Date* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Lahkumine/*Departure Date* \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Saabumise aeg/ *Arrival time* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Lahkumise aeg/ *Departure Time*\_\_\_\_\_\_\_\_\_\_\_\_\_

Toa tüüp/*Room type* Kogus/*Qty* Hind öö (€)/ *Price per night (€)* Hind kokku/ Price total *(€)*

1. *\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_€ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_€*
2. *\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_€ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_€*
3. *\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_€ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_€*
4. *\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_€ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_€*

**Majutuse maksumus kokku/*Accommodation total amount*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***€*

*Hinnad sisaldavad hommikusööki hotelli restoranis ning käibemaksu. All prices include breakfast in hotel restaurant and VAT.*

**Makseviis/ *Payment***

Sularaha/ *Cash* Krediitkaart/ *Credit Card* Ettemaks/ *Pre-payment*

**Tellimuse tingimused**

*Garanteerimata tellimust (tasumine kohapeal sularahas) hoiab hotell saabumise kuupäeval kuni kella 18.00-ni. Tellimused võimalik garanteerida krediitkaardi andmete edastamise või ettemaksuga. Tellimust võimalik tühistada saabumise kuupäeval kuni kella 18.00-ni. Kui tellimus tühistatakse hiljem kui tühistamistingimustes lubatud, siis debiteeritakse Teie krediitkaardilt kogu tellimuse maksumus.*

*Your room is held until 6 p.m. on the arrival day. Reservation can guarantee with Credit card or Deposit. If reservation cancelled of modified up to 18:00 on the date of arrival, no fee will be charged. If cancelled of modified later or in case of no-show, 100 percent of the first night will be charged.*

Garanteerimata tellimus/ *Non-guaranteed reservation*

Garanteeritud tellimus/ *Guaranteed reservation*

Ettemaks/ *Prepayment* Tähtaeg/ *Due date* …………………………………………

Krediitkaart EC/MC VISA AMEX nr/ *no* ……………………………………… …/……

**Toitlustuse tellimus/ *F&B* *Request***

|  |
| --- |
|  |

**Toitlustuse maksumus kokku*/ F&B total amount*: \_\_\_\_\_\_\_\_\_\_\_\_\_***€*

**Erisoovid/ *Special Request***

|  |
| --- |
| *(lisatellimused, erisoovid tubade/ voodite osas, transport jms)* |

**Erisoovide maksumus kokku/ *Special Requests total amount* : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***€*

**Hinnapakkumise maksumus kokku/ *Total amount of the reservation*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***€*

*(Pakkumise tegija nimi ja ametikoht ettevõttes)*